



<b>Job Title:</b>	<b>Firefighter (Certified)</b>	<b>Department/Loc:</b>	<b>Fire Department</b>
<b>FLSA Classification:</b>	<b>Non-Exempt</b>	<b>Date Drafted:</b>	<b>10/19/2020 (Rev. 7/25)</b>
<b>Reports To:</b>	<b>Captain</b>		

**Position Summary**

The purpose of the position is to provide firefighting duties for the city. The position is responsible for responding to fire emergencies, maintaining fire trucks and equipment, and participating in fire suppression/prevention programs. The position works according to set procedures under direct supervision.

**Position Responsibilities - Essential**

*This list of tasks is illustrative ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.*

- Assigned to rotating 48/96 hour shifts; overtime and special duty assignments available as needed.
- Respond to emergency and non-emergency incidents; provide appropriate services as required including emergency rescue and fire suppression; perform search and rescue for trapped or injured persons; perform emergency medical and first aid services as needed; prepare reports regarding emergency incidents as assigned.
- Drive fire apparatus and/or operate fire apparatus on emergency calls or at incident scene.
- Operate numerous types of rescue, emergency and fire suppression equipment and apparatus as necessary; operate, inspect, repair and perform other technical tasks related to maintaining the apparatus, equipment, and facilities in the area of assignment.
- Participate in cleaning and maintaining facilities, grounds, equipment and apparatus; ensure that appropriate conditions are maintained at assigned facility; ensure that all equipment and apparatus is in a constant state of readiness for emergency calls.
- Participate in a variety of fire prevention operations, activities and programs including training, fire investigations; code enforcement and equipment operation and maintenance; participate in activities and operations in response to natural disasters, major accidents, incidents involving hazardous materials, and other emergency situations; identify, analyze and avoid hazardous and dangerous situations.
- Respond to a variety of hazardous materials incidents; to perform defensive or offensive activities which will be dependent upon levels of certification in accordance with state and federal regulations; maintain knowledge and training about hazardous materials.
- Study street and occupancy locations in assigned district; study building plans and fire prevention systems in buildings in assigned district.
- Conducts lectures or demonstrations on fire safety issues to the local community; promotes public safety cooperation and awareness with school and civic groups; establishes positive community relations.
- Reviews fire science literature to keep abreast of technological developments and changing administrative practices and policies; participates in fire training programs.
- Handling or using machines, tools, or equipment requiring moderate instruction and experience such as, firefighting apparatus, emergency medical equipment, communication equipment, computers or may maintain and repair firefighting apparatus.
- Continuous training on firefighting techniques, medical procedures, and any other as related to the position.

**Position Responsibilities - Non-Essential/Other**

- Performs other related duties and other duties as assigned

**Essential Skills and Experience**

- Requires high school or GED or specialized vocational training.
- Valid South Carolina Class D driver’s License or above
- Must have IFSAC or Proboard Firefighter 2 Certification
- Must complete and maintain National Registry Emergency Medical Technician - Basic (NREMT-B) certification within the first year of employment.
- Swiftwater Operations or higher
- Technical Rescuer (SCFA 3310)

**Mental & Physical Demands - ADA Guidelines**

**Physical Demands**

- |                 |            |                        |            |
|-----------------|------------|------------------------|------------|
| • Sit           | Frequently | • Reach Above Shoulder | Frequently |
| • Walk          | Frequently | • Climb                | Frequently |
| • Stand         | Frequently | • Crawl                | Frequently |
| • Handling      | Frequently | • Squat or Kneel       | Frequently |
| • Reach Outward | Frequently | • Bend                 | Frequently |

**Lifting Requirements**

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|---------------------|------------|-----------------|--------------|
| • 10 pounds or less | Frequently | • 51-100 pounds | Occasionally |
| • 11-20 pounds      | Frequently | • >100 pounds   | Occasionally |
| • 21-50 pounds      | Frequently |                 |              |

**Pushing and Pulling Requirements**

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|---------------------|------------|---------------------|--------------|
| • 12 pounds or less | Frequently | • 41 to 100 pounds  | Occasionally |
| • 13 to 25 pounds   | Frequently | • > than 100 pounds | Occasionally |
| • 26 to 40 pounds   | Frequently |                     |              |

**Definitions**

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|--------------|----------------|---|
| • <b>N/A</b> | Not Applicable | Activity is not applicable to this occupation                                     |
| • <b>O</b>   | Occasionally   | Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)        |
| • <b>F</b>   | Frequently     | Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day) |
| • <b>C</b>   | Constantly     | Occupation requires this activity more than 66% of the time (5.5+ hrs/day)        |

**ENVIRONMENTAL HAZARDS:**

The job may risk exposure to bright/dim light, dusts and pollens, extreme heat and/or cold, wet or humid conditions, extreme noise levels, animals/wildlife, fumes and/or noxious odors, traffic, moving machinery, electrical shock, heights, radiation, disease/pathogens, toxic/caustic chemicals and explosives.



**SENSORY REQUIREMENTS:**

The job requires normal visual acuity, depth perception, and field of vision, hearing, speaking, and color perception.

*The City has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent an expressed or implied contract of employment nor does it alter your at-will employment, and the City reserves the right to change this job description and/or assign tasks for the employee to perform, as the City may deem appropriate.*

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Print Employee Name	Employee Signature	Date Signed
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Print Manager/Supervisor Name	Manager/Supervisor Signature	Date Signed
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